



Timeline for Timetable, Student Course Changes and Locker Requests

Timetable:

We are still working to complete our timetable with new student registrations (in catchment) and ensuring all students have been timetabled and have complete schedules. We are also working through the summer school report cards to ensure students are in the correct grade level/course. We will “finalize” our timetable at the end of next week. Student passwords will be reset Thursday August 30 and Friday August 31 for students to log on and view their timetables on MyED by end of the day Friday August 31. Many timetables are likely going to see changes during the first few weeks of September as we work to balance classes and ensure we are in compliance with class size and composition regulations.

With that said, we will post homeroom lists in the front foyer on Wednesday September 5 through Monday September 10 for students to ensure they are following the most up-to-date timetable. On Wednesday September 5, students will receive their current timetable in their homeroom. As changes are made, students will be called to the office or will be given a new timetable in their next day’s homeroom.

Course Changes:

Course changes will be addressed following a priority need. Below is the priority:

1. Priority 1 starting – Tuesday Sept 4 - Students with incomplete timetables – that is, students who do not have 8 classes – most of these students will find “See counsellor” on their timetable
2. Priority 2 starting on/around Tuesday Sept 11 - Students in a wrong grade level class or requesting a day on/day off (due to work experience/train in trades)
3. Priority 3 starting on/around Thursday Sept 13 – Everyone else...So students who would just like to make a change because they changed their mind or are requesting a study block etc. We will start working with Grade 12s and work down to Grade 9s.

For all changes, we will announce on the PA, post on the TVs in the foyer and CatzApp what priority we are working with and what grade levels we are ready for.

Lockers:

We will once again be assigning lockers online this year for grades 9-12. ALL GRADE 8s will be assigned lockers on Tuesday September 4 as part of their orientation. The following students will also be assigned lockers during the first week of classes (so please DO NOT go online to pick one) – Equestrian Academy, any student taking a resource class (Teague, Portillo, Esplen, Oster, Neufeld, Glover, McLean). Dates for students to log into the system and pick a locker are as follows:

Grade 12 – August 28 starting at 8am
Grade 11 – August 29 starting at 8am
Grade 10 – August 30 starting at 8am
Grade 9 – August 31 starting at 8am

Please log in to <https://bss.lockerassignments.com> and follow the log in procedures.